

July 30, 2008

Request for Proposal
Regional Transportation Emergency Preparedness Exercises
Issued on July 11, 2008

Responses to Questions from
the Bidders' Conference held on July 29, 2008

1. Q: Who was the last firm that did this work for MTC? Have you had the same contractor for this work during past years?
A: URS/EG&G is the current consultant, but MTC has worked with several other consultant firms in past years.
2. Q: You mentioned "deficiencies" identified in past exercises. Are these identified in any type of report? Can we get copies of these past reports?
A: The 2007 Functional Exercise (FE) "Regional Recommendations for Improvement" will be posted to the MTC website (<http://www.mtc.ca.gov/jobs/>). Due to the confidential nature of the 2007 FE "After Action Report", it can not be made available for review. Additional reference material that will be posted to the MTC website are the final draft Regional Transportation Emergency Management Plan (RTEMP) including the Trans Response Plan and Master Mutual Aid Agreement; and three individual annexes based on the Hayward Fault, San Andreas Fault and Terrorism scenarios; and the 2007 Exercise Plan.
3. Q: Is there work space in the MTC library for consultants to use as they do their research?
A: Yes, there are tables and chairs for public use. The library hours are 8:30 am to 5:00 pm, Monday through Friday.
4. Q: The RFP includes a discrepancy in the number of copies of the proposal required to be submitted. Can you please confirm the number of copies of the proposal to be submitted?
A: Consultants are required to submit one (1) original proposal and six (6) hard copies.
5. Q: The proposal states that the exercise program be coordinated with the Golden Guardian (GG) exercise. What does MTC expect of the consultant in this effort since GG exercises are held all over the State? Do you expect the consultant to attend the GG Exercise planning meetings, etc?
A: The consultant is not required to attend the GG planning meetings, especially when the GG Exercise is being held in other parts of the State (e.g. Southern California). However, if exercises are held in the Bay Area (such as the "2008 Silver Sentinel"), MTC would expect the consultant to have knowledge of the exercise planning efforts (ie., exercise participants, scenario, objectives, etc) .

Traditionally, MTC's annual functional exercise is somewhat "specialized" and can be conducted independent of other exercises (exercise goals & objectives, planning,

scenario, messages, etc. that are developed uniquely for the transportation participants). However, if there is increased opportunity to engage interactions between transportation agencies, Coastal Regional Office of Emergency Services and County Operational Areas by joining in other exercises, MTC would want the consultant to take advantage of those opportunities.

6. Q: Is there a need for the consultants to be “on-site”? Or, is there a percentage of time in the contract that should be devoted for “on-site” activities?
A: As specified in the Scope of Work included in Appendix A of the RFP, MTC expects the consultant to present deliverables to the TRP Steering Committee and other committees as necessary in addition to facilitating all exercise planning meetings, training, etc.
7. Q: May we have a copy of the sign-in sheet for today’s meeting?
A: Yes, a copy is attached to this Q&A document.

Regional Transportation Emergency Preparedness Exercises
Bidders' Conference

July 29, 2008

SIGN-IN SHEET

Name	Agency/Firm	Phone Number	Email
1 Lee Spaden	SRA International	916-766-4646	lee_spaden@sra.com
2 LAURENTE DEASE	JWA	(916) 4970260	LDASE@WITASOCIATES.COM
3 Dan Nibouar	SRA International	619-453-8430	daniel_nibouar@sra.com
4 Stephanie Wilson-Gosse	URS	415.243.3774	stephanie_wilson-gosse@urscorp.com
5 David Wichner	Booz Allen Hamilton	(415) 281-4936	wichner_david@bah.com
6 Celeste Cook	EG & G	510) 874-3068	ccook@eggin.com
7 KELLI L. VALLE	JAMES TRANSPORTATION GROUP	916.608.4900	jcjames@jamestrans.com
8 MARILYN AGABIO	Fischer COMMUNICATIONS	510 868-3355 510-839 6120	kellivalle716@tmo.blackberry.net bobbj@fischercommunications.com marilyn@fischercommunications.com
9 Doug Alvey	IEM, Inc.	292-626-0140 919-890-1191	dealvey@iem.com
10 GENE WILSON	IEM, Inc.	404-427-4162	gene.wilson.ir@gmail.com
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